

March 9, 2016

MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.

1. CALL MEETING TO ORDER:

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, March 9, 2016, at 7:00 p.m. in the Multipurpose Room located in the Stanley E. Remelmeyer Telecommunications Center.

2. ROLL CALL:

Present: Commissioners De Rago, Feliz, Kellogg, Kosidlak. Mauk, Sanchez (arrived 7:01 p.m.), and Chairwoman Brennan

Also Present: Cindy Hibbard, Secretary
Don Fefie, TCtv Coordinator
Michael D. Smith, Cable & Community Relations Manager

Excused: None

Absent: None

3. FLAG SALUTE:

The salute to the flag of the United States of America was led by Commissioner Kellogg.

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:

MOTION: *Commissioner Feliz moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion seconded by Commissioner Kosidlak, carried with an aye vote.*

Roll Call Yea: De Rago ☒ Feliz ☒ Kellogg ☒ Kosidlak ☒ Mauk ☒ Sanchez ☒ Brennan ☒

Roll Call Nay: De Rago ☐ Feliz ☐ Kellogg ☐ Kosidlak ☐ Mauk ☐ Sanchez ☐ Brennan ☐

MOTION PASSED 7/0

5. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS - NONE

6. APPROVAL OF MINUTES

February 10, 2016

Item F2 (Open Mic schedule) corrections:

TIME	03/31/16 COMMISSIONERS	
3:00 p.m.	Sanchez Feliz	Sanchez
4:00 p.m.	Sanchez Feliz	Sanchez
5:00 p.m.	Sanchez Feliz	Sanchez
6:00 p.m.	Mauk Kosidlak	Mauk
7:00 p.m.	Mauk Kosidlak	Mauk
8:00 p.m.	Mauk Kosidlak	Mauk

MOTION: *Commissioner Feliz moved to approve the minutes of February 10, 2016 as amended, motion seconded by Commissioner De Rago.*

Roll Call Yea: De Rago ☒ Feliz ☒ Kellogg ☒ Kosidlak ☒ Mauk ☒ Sanchez ☒ Brennan ☒

Roll Call Nay: De Rago ☐ Feliz ☐ Kellogg ☐ Kosidlak ☐ Mauk ☐ Sanchez ☐ Brennan ☐

MOTION PASSED 7/0

7. SCHEDULED BUSINESS:

A) Community Matters – NONE

B) Committee Reports

1) Producer Incentive – February 17, 2016

Brief discussion concerning the schedule of speakers for the Monthly Producer Get-Together. Commissioner Mauk presented a draft producer survey (see attachment).

MOTION: *Commissioner Sanchez moved to the minutes of February 17, 2016. This motion seconded by Commissioner De Rago.*

Roll Call Yea: De Rago ☒ Feliz ☒ Kellogg ☒ Kosidlak ☒ Mauk ☒ Sanchez ☒ Brennan ☒

Roll Call Nay: De Rago ☐ Feliz ☐ Kellogg ☐ Kosidlak ☐ Mauk ☐ Sanchez ☐ Brennan ☐

MOTION PASSED 7/0

2) TCtv Awards and Open House – NONE

3) Operating Policies and Procedures – March 8, 2016

An oral report was provided. Committee requested statistical data be provided to support recommendation. Brief discussion followed.

C) Report of the Community Television Center

- 1. February, 2016** – Coordinator Fefie provided an overview of the facility usage: 08 original shows were produced and 08 shows were bicycled; 196 hours of post-production used; HD studio showed 20 hours used; 168 hours of HD field camera used; and 00 hours of SD camera used. TCtv also held the first-ever Audio and Music Recording Workshop pilot, with 09 Producer enrolled, 09 graduated. Monthly Producer Get-Together: “Music & Audio Copyright Laws” was cancelled, 02 in

attendance. TCtv hosted a tour for Torrance Art Museum ("TAM") staff, 10 guests attended.

Brief discussion followed.

MOTION: *Commissioner De Rago moved to accept the Torrance Community Television Center Reports for February, 2016. This motion seconded by Commissioner Kosidlak.*

Roll Call Yea: De Rago ☒ Feliz ☒ Kellogg ☒ Kosidlak ☒ Mauk ☒ Sanchez ☒ Brennan ☒

Roll Call Nay: De Rago ☐ Feliz ☐ Kellogg ☐ Kosidlak ☐ Mauk ☐ Sanchez ☐ Brennan ☐

MOTION PASSED 7/0

D) Report of Legislative and Cable Related Activities

Manager Smith summarized the following:

A coalition of progressive-leaning nonprofit groups says it's gathered 300,000 signatures for a petition opposing Charter Communications' proposed takeovers of Time Warner Cable and Bright House Networks.

Taking clearer aim at a small but growing group of cord-cutters and consumers who have never taken a traditional pay TV service, AT&T said it's developing a set of DirecTV-branded streaming services that will be delivered over-the-top and launch in the fourth quarter of 2016.

The FCC voted along party lines to approve a proposal that would pave the way for software, devices and other innovative solutions to compete with the set-top boxes that a majority of consumers now must lease from pay-TV providers.

Brief discussion followed.

MOTION: *Commissioner De Rago moved to accept the Legislative and Cable Related Report for February, 2016. This motion seconded by Commissioner Feliz.*

Roll Call Yea: De Rago ☒ Feliz ☒ Kellogg ☒ Kosidlak ☒ Mauk ☒ Sanchez ☒ Brennan ☒

Roll Call Nay: De Rago ☐ Feliz ☐ Kellogg ☐ Kosidlak ☐ Mauk ☐ Sanchez ☐ Brennan ☐

MOTION PASSED 7/0

E) Old Business

1) Recommendation of the Cable and Community Relations Manager that the Board review and discuss preliminary report regarding other public access centers.

Staff has not had enough time to adequately provide any analysis the data. Brief discussion followed. The matter continued.

F) New Business - NONE

8. ADDENDUM MATTERS - NONE

9. ORAL COMMUNICATIONS:

- A) Commissioner De Rago expressed that he was looking forward to successful Producer Incentive Committee programs.
- B) Commissioner De Rago recommended that all commissioners review the public access survey data and come prepared next month to offer their own analysis.
- C) Commissioner Feliz expressed interest in the Producer Incentive Committee schedule it's next meeting to develop survey.
- D) Commissioner Kellogg discussed the lack of neighboring public access facilities.
- E) Commissioner Mauk expressed concerns about the purpose of the Board. Chair Brennan shared her understanding and Commissioners Kosidlak and Kellogg referred to the Agenda cover identifying the purpose.
- F) Commissioner Sanchez inquired again about the status of Commissioner De Rago's request to establish a Facebook page for TCtv.
- G) Commissioner Sanchez mentioned former Commissioner Gow was now the Chair of the Social Services Commission.
- H) Commissioner Sanchez suggested that the Board could create a speakers bureau to market TCtv to other commissions.
- I) Manager Smith inquired if any of the commissioners had watched the previous nights City Council meeting where Councilwoman Ashcraft requested an item be brought fourth for the Council to consider and review the purpose of the Board.
- J) Chairwoman Brennan mentioned she would invite Councilwoman Ashcraft to one of the Board meetings.
- K) Coordinator Fefie requested that the Operating Policies and Procedures Committee meet to discuss possible changes to the "Certification Period" as defined in the Operating Policies and Procedures.

10. **ADJOURNMENT:**

Chairwoman Brennan adjourned the March 9, 2016 meeting at 8:17 p.m. in honor of former Commissioner Jimmy Gow, to reconvene on of March 9, 2016 Wednesday, at 7:00 p.m.

Roll Call Yea: De Rago ☒ Feliz ☒ Kellogg ☒ Kosidlak ☒ Mauk ☒ Sanchez ☒ Brennan ☒
Roll Call Nay: De Rago ☐ Feliz ☐ Kellogg ☐ Kosidlak ☐ Mauk ☐ Sanchez ☐ Brennan ☐

MOTION PASSED 7/0

Respectfully submitted,



Michael D. Smith
Cable & Community Relations Manager

Roll Call: De Rago ☐ Feliz ☐ Kellogg ☐ Kosidlak ☐ Mauk ☐ Sanchez ☐ Brennan ☐